

South Central Conference Office of Education

Sources of Data/Information

Data or Information Needed	Source
Accident/Incident Reports (Use Form Provided)	Submit to Ellowyn Bell, Ext. 139 Submit to Jennifer Bennett, Ext. 118
Administrative Question	Sharon Lewis, Ext. 145
Calendar Alteration Request (Use form provided. Must be submitted by deadline)	Sharon Lewis, Ext. 145
Certification Issues	Luberta Biggs, (404) 299-1832
Continuing Education	Sharon Lewis, Ext. 145
Continuing Education-Summer School (Use form provided. Must be submitted by deadline)	Sharon Lewis, Ext. 145
Curriculum Innovations/Pilots (Use form provided. Must be submitted before deadline.)	Sharon Lewis, Ext. 145
Curriculum K-8	Queen Robinson, Ext 142
Curriculum 9-12	Sharon Lewis, Ext. 145
Early Childhood Education & Care (ECEC)	Queen Robinson, Ext. 142
FMLA	Jeannie Wright, Ext.131
ITBS/ITED Forms	Ellowyn Bell, Ext. 139
Junior Academy Applications (Use form provided. Must be submitted by deadline)	Sharon Lewis, Ext. 145
Opening (Generated on Sept. 15 th)/Closing Reports	Ellowyn Bell, Ext. 139
Outdoor School	Queen Robinson, Ext. 142
Publications (Adventist Journal of Education, Creation, etc.)	Ellowyn Bell, Ext. 139
RenWeb Support	Ellowyn Bell, Ext. 139
Student Acceleration/Retention (Use form provided. Must be submitted by deadline.)	Sharon Lewis, Ext. 145
Textbook Alternation Request (Use form provided. Must be submitted by deadline.)	Sharon Lewis, Ext. 145
Textbook List/Resources	See Adventist Edge-Resources
Testing Program	Queen Robinson, Ext. 142

